



Private Sector Landlord Registration Form

Contact Details

Delete as appropriate:

Landlord/lady/agent

Mr/Mrs/Miss/Ms/Dr

Surname: _____ First Name: _____

Home _____

Telephone Daytime: _____ Other: _____ Post Code: _____

Email: _____

Property Details

Address of property to be advertised:

Area: _____ Post Code: _____

Is the property within walking distance from The City University YES/NO

Type of property to be advertised (please tick)

- | | |
|-------------------------------------|---------------------------------|
| Studio <input type="checkbox"/> | House <input type="checkbox"/> |
| Maisonette <input type="checkbox"/> | Bedsit <input type="checkbox"/> |
| Flat <input type="checkbox"/> | |

Property Description (No more than 40 words)

Size of property

Total number of bedrooms _____

Number of bedrooms to let: _____

Property to be let only as a whole YES/NO _____

Number of habitable floors in the property: _____

Prices

Rent per week per person: £ _____ to _____

Rent per calendar month per person: £ _____ to _____

Rent for whole property (per month): £ _____

Does the rent include

Gas YES/NO Electricity YES/NO Water YES/NO

Deposit per person (per year): £ _____

Other Details

Nearest Bus Route _____

Nearest Tube station _____

Is Smoking Acceptable Yes/NO

Males Preferred / Females Preferred /No Preference

Facilities (Please Tick)

Washing Machine Fridge/Freezer
 Double Glazing Microwave
 Smoke Alarm Lounge
 Shower Burglar Alarm
 Parking Facilities Telephone Point
 Broadband Access

Other Facilities (Please state) _____

Type of Heating (E.g. Gas central, Electric) _____

Safety

HMO Certified Yes/No

Electrical Certificate / NICEIC Yes/No

Electrical Safety Certificate Expiry date (DD/MM/YY) _____

Accreditation Expiry (DD/MM/YY) _____

Inspection Due (DD/MM/YY) _____

Date Corgi Certificate issued (DD/MM/YY) _____

Availability

Property is available to rent from _____

Landlords Declaration:

I certify that the information given is, to the best of my knowledge, correct. I also certify that the property meets a statutory and legal regulations related to the letting of residential property and I enclose my original **CORGI gas safety inspection and NICEIC or ECA electrical inspection certificates/reports.**

I consent to my name and contact details being placed on an open notice board within the University, distributed to students by post and on the University's Student Centre Website and I understand that this may mean the information is available outside the European Economic Area.

Print Name: _____

Signed: _____ Date _____

Please send completed forms to: - Kamrul Hussain
 Student Centre
 City University
 Northampton Square
 London, EC1V 0HB

Email: kamrul.hussain.1@city.ac.uk**FOR ADMINISTRATION USE ONLY BELOW THIS LINE:**

Landlord Ref:

Property Ref :